



International Catholic Movement for Intellectual and Cultural Affairs

Mouvement International des Intellectuels Catholiques

Movimiento Internacional de Intelectuales Católicos

Pax Romana

INTERNAL REGULATIONS OF ICMICA - MIIC - PAX ROMANA

PART I. GENERAL PROVISIONS

Article 1. Purpose

The purpose of the present internal regulations is to establish administrative rules for the proper functioning of the international bodies of ICMICA- MIIC Pax Romana, as well as of the specialized secretariats and other teams that may be formed by the decision of the International Council.

Article 2. Normative body

The present rules of procedure are subject to the provisions of:

- a) the International Statutes of ICMICA.
- b) the resolutions adopted by the Plenary Assembly when they have regulatory scope.
- c) the decisions adopted by the International Council when they have regulatory scope.

PART II. HEADQUARTERS AND OPERATION

Article 3. Modalities of operation

ICMICA-ICMICA Pax Romana has its official address in the city of Geneva. The functioning of the international bodies is carried out through face-to-face or virtual meetings, due to new technological or financial circumstances. (Art.1 of Status)

PART III - STRUCTURE AND ORGANIZATION

Article 4. Support to the organs of ICMICA - MIIC PAX ROMANA

In accordance with the provisions of the Statutes of ICMICA - MIIC PAX ROMANA, the organs are:

- A) Plenary Assemblies: Ordinary or Extraordinary.



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- B) International Council: Composed of the President, 5 Regional Vice Presidents, and the Ecclesiastical Assistant, the latter participates with voice, but without the right to vote.

For the proper functioning of the international bodies of ICMICA - MIIC PAX ROMANA, the International Council may be assisted by the following technical bodies:

- A) The General Secretariat and support team.
- B) The Treasurer
- C) The "Association of Friends of MIIC Pax Romana",
- D) The Specialized International Secretariats.

Article 5. Periodicity of the Plenary Assembly

The Ordinary Plenary Assembly is convoked every four years for the election of the members of the International Council. The Extraordinary Plenary Assembly may be convened by the International Council for urgent matters.

Article 6. Technical Organisms

A) The General Secretariat is composed of the Secretary-General and the assistants. The assistants (communication assistant, team of translators, web page designer, etc.) shall be appointed by the International Council.

The General Secretary is elected by the Plenary Assembly, upon the proposal of the International Council, for a period of four years. Their duties and responsibilities are set forth in the terms of reference; however, they are listed below in a non-exhaustive manner:

- A.1) Keep the minutes of the meetings of the International Council, Assemblies, and other international meetings.
- A.2) To keep the archives, correspondence, and official communications of the movement up to date,



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both internal and those corresponding to church bodies and international organizations, by electronic or physical means. For this purpose, the authorization of the International Council Chairperson is required.

A.3) To formulate financing projects, which require the approval of the International Council to be presented to funding agencies.

A.3) To formulate funding projects, which require the approval of the International Council for submission to funding agencies.

A.4) Upon termination of his/her term of office due to expiration of term, resignation, or termination of the contract, the general secretary shall submit an accountability report to the International Council detailing the achievements, issues requiring priority attention, and the inventory of the organization's assets and documents.

B) The Treasurer shall be appointed by the International Council for a term of four years.

His/her work is carried out under the supervision of the International Council, is not remunerated, and fulfills the functions set forth in art. 25 of the by-laws.

C) The specialized International Secretariats are created by order of the Plenary Assembly, upon the proposal of the International Council, according to Art. 27 and 28.

Formed by members - constituent, corresponding, specialized individuals of the movement and engaged in the thematic in various regions. Students of related movements (IMCS - IYCS) can also be invited to be part of the secretariats. The International Council of ICMICA MIIC, in agreement with IMCS, determines if any of its members represent PAX ROMANA before international organizations.

PART IV. FINANCES

Article 7. Sources of financing are those established in Art. 29 of the statutes.



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Article 8.- Financial Management

The decision to allocate funds to a given program or activity, at the international level, corresponds to the International Council. The funds are deposited in a bank account in Fribourg. The International Council decides on the signatories of the bank account. The Treasurer is responsible for financial management, including bookkeeping, reporting, and auditing. The National Federations must be informed each year of the financial situation of the movement. The financial year of the Movement begins on January 1 and ends on December 31.

Article 9. Association of Friends of MIIC Pax Romana

The "Association of Friends of MIIC Pax Romana" is formed/constitutes the legacy of the donation of the spouses Helene and Lucien Morren. The International Council strictly adheres to the considerations established in this legacy. It is appointed by co-optation among members and former members of the movement, and in agreement with the International Council. The function of the members of the Association is to ensure the proper use of the reserve fund granted by the Morren spouses, in accordance with the provisions of their bequest, and of the donations received by the movement. At the request of the IC, they shall give their advice and information on the bequest.

PART V. FINAL DISPOSITION

Article 10. Approval and validity

The present Regulations must be approved in Assembly by a majority of the participating constituent members. It is written in Spanish and translated into French and English. In case of a conflict of interpretation, the Spanish version, which is the original, shall be the reference version. These regulations shall enter into force upon approval at the Extraordinary Virtual Assembly on June 24, 2023.